



Board of Trustees Voting Meeting - Minutes

April 15, 2021, 6:30 PM

Google Meet link: (meeting link expired)

1. **Call to order - 6: 30 p.m.**
 - **Pledge of Allegiance – [Flag Image](#)**
 - **In attendance:** D.Rufo, G.Scott, M.Reynolds, A.Bragoli, E.Falcone, J.Work, S.Narahari, G.Queen, M.Greiner, Y.Francois; K.Henkin, G.Guarino Buli, H.Smith; C.Schaeffer; M.Boyd; C.Herman, C.Gibson; D.Cosme
2. **Opening statements – Dan Rufo**
 - Process for New Business - please submit public comment to email - publiccomment@rak12.org
3. **Review & accept minutes from March 18, 2021 - Voting Meeting**
 - Motion to approve minutes from March 18, 2021 Meeting made by G. Queen; Seconded: E.Falcone. All in favor, none opposed. Motion carries. **Minutes from March 18, 2021 Meeting are Accepted.**
4. **Policy Reviews/Resolutions**
 - **Reauthorize [Homeless Student Policy](#)**
 - Motion to Approve and Reauthorize Updated Homeless Student Policy made by M.Greiner; Seconded: S.Narahari. All in favor, none opposed. Motion carries. **Transgender Staff Policy, is Adopted.**
 - **Reauthorize Child Find Policy - Tabled for legal review**
 - **Reauthorize IEE Policy - Vote**
5. **Committees Meeting updates – Committee Chairs**
 - Development Committee – M.Grenier -
 - **[Board Development Report](#)**
 - “We are Renaissance” update
 - Gertrude Hawk sale has ended
 - Scholarship solicitation has gone out;
 - Amazon Smile program continues, receipts double that of last year
 - End of the year giving ideas being discussed now
 - Golf Outing Scheduled for June 14th, 2021 – additional sponsors still being sought
 - Planning to sell RA masks
 - Curriculum & Achievement – D.Rufo
 - Minutes in C&A folder
 - 2 major items on agenda this past month:

- Moving testing to fall. This was recommended to take advantage of extended window to reduce impact on instructional time and to test most students possible in traditional setting.
 - Middle states evaluation discussion.
 - Discussion of review of books on curriculum
- HR Committee – E.Falcone.
 - One additional separation in March and upcoming in April. Most are being covered internally.
 - Focus on making sure all positions covered for fall
 - Also discussed becoming site for rapid testing to allow for easiest return of staff and students
- Finance Committee – S.Glick. Committee Met last Tuesday
 - Minutes in the Finance Committee folder
 - Tuition receivables for current year looking good.
 - Focus was on upcoming 2021-2022 budget; acknowledged factors of balancing budget considering intended upcoming political possibility of declined tuition rates and special education rates and potential masking of costs given coverage by COVID grants.
- Strategic Planning Committee – Y.Francois
 - Minutes in the Strategic Planning Committee folder
 - Connecting with committee’s chairs to make sure each committee’s work aligns with overall strategic plan.
 - Excited to be sharing updates on Renewal of School Wide Strategic Plan. Presented in video
 - In 2019-2020 RA retained a company called Charter Choices to assist with formulation of updated Mission Statement & strategic plan.
 - Updated Mission and Vision Statements were discussed and explained:
 - Middle States Re- Heather Rinker and David Cosme were appointed administrators.
- Legislative Committee – G.Queen.
 - Continued work on messaging to target RA’s work on updated Strategic plan and work in furtherance of that plan
- Equality & Equity – S.Narahari
 - No meeting this past month.
 - Continued book study
 - Black Lives Matter Mural – materials being purchased, designs just about finalized. Collecting Oil based pain donations for the mural.
 - Activities for Women’s History Month
- Business Manager’s Report – C.Schaeffer – Reports in Board Folder
 - Did apply for PPP loan. Loan funds were deposited and scheduled to be spent on payroll. Those funds should be exhausted by July after which time we file for forgiveness, any amounts not forgiven would be converted to a low interest loan.
 - Staff roster in the Board Folder
 - Motion to Approve Staff Roster made by S.Glick; Seconded: E.Falcone. All in favor, none opposed. Motion carries. **Staff Roster is Adopted.**

6. Administration Reports

- Lower School Principal Report – C.Herman. Presented update: RA represented at bucket drumming; Science Fair upcoming; PBIS is recognizing RA for participation with fidelity. Right now planning for Kindergarten graduation on June 8th – described how that program was being planned and how it would be handled. Art, Music and Dance preparing for end of year programs.
- Upper School Principal Report – M.Boyd
 - Class meetings complete and each student meeting with academic counselor to make sure plans are consistent with their goals and plans.
 - AP exam window being planned
 - Academy counsel sponsoring drive in movie night
 - Leadership team meeting on academic planning for next year
 - Plans for end of year festivities: 8th Grade Promotion Parade, Light Up the Night, Prom, Senior activities
 - Scholarship update \$8.9 million. Celebration of National decision day on April 30th.
- CEO Report – Gina Guarino-Buli
 - April CEO Report in file
 - Timeline for return, copy of what was sent to families last Friday, will also be updated next Friday.
 - Virtual Open House at end of month

7. New Business

- Meeting Adjourned for Executive Session at 6:58 for discussion of litigation issue. Meeting Resumed at 7:35 pm.
 - Motion to Approve Proposed Settlement as Discussed - made by E.Falcone; Seconded: J.Work. All in favor, none opposed. Motion carries. **Proposed Settlement Is Approved.**
- Report of Health and Safety Team - updates on Reopening & Procedures
 - Chester County Health Department has stated preference to remain at 6' distance, so RA will continue to maintain 6' distance.
 - Holding for a decrease in transmission numbers before bringing any students back
 - K-4 survey of families with students not on site – certain settings will allow for return of some students
 - Based on survey, less than 36 and 40 percent of 7th and 8th grade parents indicated an intent to return. Less than 6 weeks would remain. Based on this shortened time frame
 - Current plans for on-site programs (AP testing, prom, etc.) Department of health as offered to review RA's plans and we will be working with them; Clean up
 - School numbers on website COVID dashboard, and is updated weekly
 - Staff vaccination update – 80%
 - General plans for 2021-2022 school year: - August 18th is planned first day next year, right now plan is to start school in-person
- Requesting Court approval for 3 modifications to Health and Safety Plan:
 - Following Guidelines/Recommendations for Staff Travel

- Exposure Not Due to Travel – Quarantine can be lifted or shortened in certain circumstances
- On Site Antigen testing. Surveillance Testing and testing of staff for other purposes (staff travel)
- Motion to approve the above to E.Falcone J.Work.

- Leadership Retreat – planning for upcoming is underway
- Board Team Building – suggestions are welcome

8. Public comment - If not submitted as an email, please use the “Raise Hand” feature and you will be called upon publiccomment@rak12.org

- None.

9. Adjournment

- Motion to adjourn meeting made by M.Grenier; Seconded: G.Queen. All in favor; none opposed. Motion passes. **Meeting Adjourned at 8:18 p.m.**

10. Executive Session - relating to employee and legal issues.